Guttenberg Library Board Meeting
September 29, 2026 – 5:00 PM
Guttenberg Public Library
Minutes

1) Call to order
The meeting of the Guttenberg Library Board was called to order on September 29, 2026, at 4:58pm by Library Board Member President Tom Hausler. The trustee members attending were Lisa Finch, Robin Bauer, Sue Reindl, Tom Hausler, and Gail Larson along with Library Director Katey Simon and City Council Representative Brian Rodenberg.

2) Approve minutes from August 25, 2026 meeting
Minutes from the 8/25/26 meeting were read. Bauer made the motion to approve the minutes and Reindl seconded the motion. The motion carried.

3) Circulation Policy Review
This item was tabled as the information for discussion was not available yet.

4) Director Evaluation
The evaluation of Director Katey Simon was held on September 28, 2026 in a meeting attended by Simon, Hausler and Bauer. Simon shared goals were set for improvement and was making plans on how to achieve them.

5) Library Board Training
At 5:30 a Zoom meeting was held with Garry Rowland who provided training on the library and county reports that he created, giving insight into many aspects of our local libraries. The meeting lasted approximately 50 minutes.

6) Raise Concrete
Simon pointed out a several potentially hazardous spots in the sidewalk and parking lot. Hausler volunteered to mark the spots with paint and look into contractors to fix the issue.

7) Rural Library Grant Program
Simon informed the board about a Rural Library Grant that she applied for through the Community Foundation of Greater Dubuque.

8) Director Time Off Approval
It was decided that there would be no extension of the extension already given to Simon to use up her vacation time to stay in line with the policy for all city employees. Bauer made the motion that in the future the director would only need to request time off from the board president and not make the request at a board meeting. The motion was seconded by Reindl. The motion carried.

9) Tangeman Endowment Report
Simon provided an update regarding the Tangeman Endowment. The balance as of August 1, 2026 was $92,846.47 and the balance as of August 31, 2026 was $94,293.74.

10) Library Foundation Update
An update was given by Simon of the activity of the Library Foundation. This included changes in their board members and a list of ways that they supported the Library in fiscal year 2026.

11) Clayton County Library Association update
The CCLA is doing an online store as a fund raiser and the annual fall meeting date was announced.

12) August Library Report for Board and City
Simon provided the August library report for review.

13) Upcoming Library Events
Simon provided a list of upcoming library events for review.

14) Approve Library Expenditures
The board reviewed and approved the library's expenditures.

15) Set Date for Next Meeting
The next meeting is scheduled for Tuesday, October 27, 2026 at 5:00 pm.

16) Adjourn
The meeting was adjourned at 6:47 pm. The motion to adjourn was made by Larson and seconded by Finch. The motion carried.