

Guttenberg Library Board Meeting
June 30, 2026 – 5:00 PM
Guttenberg Public Library
Minutes ****DRAFT****

1) Call to order

The meeting of the Guttenberg Library Board was called to order on June 30, 2026, at 5:03pm by Library Board Member President Tom Hausler. The trustee members attending were Lisa Finch, Gail Larson, Tom Hausler, Librarian Katey Simon and City Council Representative Brian Rodenberg.

2) Approve minutes from May 26, 2026 meeting

Minutes from the 5/28/26 meeting were read. Larson made the motion to approve the minutes with corrections and Finch seconded the motion. The motion carried.

3) Board Member Officer Positions

The motion was made by Finch to make the current interim officers permanent. The motion was seconded by Larson. The motion carried unanimously.

4) Updated Wage Resolution

A) The wage resolution approved at the April board meeting was rescinded for errors. The motion was made by Larson and seconded by Finch. The motion carried.

B) A motion was made by Finch to approve the corrected resolution. The motion was seconded by Larson and carried. President Hausler signed the resolution.

5) End of Fiscal Year Spending

Simon explained the concerns that the City Manager had with the wording regarding spend down plan described at the last meeting and reported some of the items had not been purchased.

6) Newborn Book Program

Simon informed the Board that this program is being discontinued due to the difficulty in knowing about all of the local births and not wanting to leave anyone out.

7) Iowa Library Association Leadership Institution

Simon has been accepted and will be attending in Ankeny, August 4-6.

8) Library 90th Anniversary Celebration

Simon outlined the plans for the celebration week of July 13-17.

9) Gutenberg Bible Facsimile Update

Simon reported she spoke with an expert from the University of Iowa, Giselle Simón, regarding best practices on caring for the Bible. The idea of having a formal appraisal of the Bible done was discussed and agreed for Simon to contact an appraiser.

10) Donation from Guttenberg Hospital Employee Jeans Day

Guttenberg Municipal Employees donated \$380 from their Jeans Day fundraiser. Motion was made by Finch and seconded by Larson to deposit the money from this donation in the money market account and use it for a particular purpose within the fiscal year 2027. The

motion carried.

11) Director Time Off

Simon requested to carry 34 hours of vacation time over to be used within 90 days of her hiring anniversary, July 21. Finch made the motion and Larson seconded. The motion carried.

Other:

- A) Simon informed the Board of the CDs that the library currently owns and their maturity dates.
- B) Simon informed the board that she will not be renewing the online Cedar Rapids Gazette subscription.

12) Tangeman Endowment Report

Simon provided an update on the Tangeman Endowment. The balance on May 1, 2026 was \$90,127.11 and on May 31, 2026 it was \$92,592.74.

13) Library Foundation Update

The foundation raised almost \$800 at the book and bake sale in June and will be sponsoring ice cream at the library open house on July 17, 2026.

14) May Library Report

Simon provided the May library report for review.

15) Upcoming Library Events

Simon provided a list of upcoming events for review

16) Approve Library Expenditures

The board reviewed and approved the library's expenditures.

17) Set Date for Next Meeting

The next meeting is scheduled for Tuesday, July 28, 2026 at 5:00pm.

18) Adjourn

The meeting was adjourned 6:11pm. The motion was made by Finch and seconded by Larson. The motion carried.