Guttenberg Public Library
FY26 Iowa Public Library General Information Survey

		CURRENT YEAR	PREVIOUS YEAR

Section A - General Information

(Reporting period July 1, 2025 to June 30, 2026 - unless otherwise specified)

Due October 31, 2026

Review the contact information below. Users cannot directly change data for questions A01 to A10. If any information has changed, answer Yes to number A11 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

A01	Library Name	GUTTENBERG PUBLIC LIBRARY	*GUTTENBERG PUBLIC LIBRARY*
A02	Library District	NE=Northeast	*NE=Northeast*
A03	Street Address	603 S SECOND ST	*603 S SECOND ST*
A04	City	GUTTENBERG	*GUTTENBERG*
A05	Zip	52052	*52052*

Mailing Address

A06	Mailing Address	PO BOX 130	*PO BOX 130*
A07	City	GUTTENBERG	*GUTTENBERG*
A08	Zip	52052	*52052*

Other Contact Information

A09	County	CLAYTON	*CLAYTON*
A10	Phone	(563) 252-3108	*(563) 252-3108*
A11	Has any information in questions A1 to A10 changed in the past year? YES, answer YES on the pulldown menu and enter a correction in a note. NO - answer NO on the pulldown menu and continue with question A14.	No	*No*

A12	City population (2020 decennial population)	1,817	*1,817*
A13	Library Size Code	C	*C*
A14	Library Director/Administrator Name	Catherine Simon	*Catherine Simon*

Section B - Paid Staff and Salary Information

Include unfilled positions if a search is currently underway. Include all paid staff on the library's payroll. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2026.

B01	Total number of paid librarians	3	*3*
B02	Total number of all paid librarian hours worked per week	104.00	*104.00*
B03	Paid librarians FTE	2.60	*2.60*
B04	Total number of all other paid staff	0	*0*
B05	Total number of all other paid staff hours worked per week	.0	*.0*
B06	All other paid staff FTE	0.00	*0.00*
B07	Total number of paid staff	3	*3*
B08	Total paid staff FTE	2.60	*2.60*

Levels of Education

B09	How many of the paid librarians from line B01 have an ALA accredited masters of library science degree?	0	*0*
B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	.0	*.0*
B11	Total FTE librarians with ALA accredited masters of library science degree	0.00	*0.00*
B12	Starting date of current director in director's position (mm/dd/yyyy)	07/21/2021	*07/26/2021*

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2026.

B13	Hourly salary of the director	$20.00	*$19.23*
B14	Hourly salary of assistant director	$0.00	*$0.00*
B15	Hourly average salary of department heads	$0.00	*$0.00*
B16	Hourly salary of the children's librarians	$16.54	*$15.90*
B17	Hourly average salary of library clerks	$13.00	*$12.48*
B18	Hourly average salary of shelvers or pages	$0.00	*$0.00*
B19	Hourly average salary of janitorial or building maintenance employees	$0.00	*$0.00*

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY26 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY26 (July 1, 2025 - June 30, 2026).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. – Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

	Did your library have any major one-time capital projects in FY26 YES - check the box and click the SAVE button to display questions C01 - C06. NO - Skip to section D.	Yes	Yes

Capital Income

C01	Capital funds from local government (city, county)	$1,387	*$1,215*
C02	Capital funds from state sources	$0	*$0*
C03	Capital funds from federal sources	$0	*$0*
C04	Capital funds from private sources	$0	*$0*
C05	Total capital income	$1,387	*$1,215*

Capital Expenditures

C06	Total capital expenditures	$1,387	*$1,215*

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY26 (JULY 1, 2025 - JUNE 30, 2026).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01	City income received from the city's general fund (exclude income from special levies)	$119,688	*$124,341*
D02	City income received from special levies	$0	*$0*
D03	County income received from all counties	$24,282	*$23,610*
D04	Income received from contracting cities in Iowa. Do not report income from your own city on this line.	$545	*$1,308*
D05	Other governmental income received	$0	*$0*
D06	Total local government operating income received	$144,515	*$149,259*
D07	State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library.	$2,157	*$2,184*
D08	Other income received from the State of Iowa	$0	*$0*

D09	Total state government operating income received	$2,157	*$2,184*
D10	Total federal government income received	$0	*$0*

Non-Governmental Operating Income

D11	Total non-governmental grants received	0	*$0*
D12	Endowments and gifts received (only report if money was spent in FY26)	$2,927	*$2,153*
D13	Fines and/or fees received	$262	*$351*
D14	Other income received	$13,782	*$15,548*
D15	Total non-governmental operating income received	$16,971	*$18,052*

Total Operating Income

D16	Total operating income received	$163,643	*$169,495*

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY26 (July 1, 2025 - June 30, 2026), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$90,277	*$92,705*

D18 Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	$34,802	*$31,437*
D19 Total staff expenditures	$125,079	*$124,142*
D20 Print physical collection expenditures	$10,384	*$11,495*
D21 Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	$0	*$115*
D22 Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	$246	*$115*
D23 Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	$377	*$0*
D24 Total physical non-print collection expenditures	$623	*$230*
D25 Total physical collection expenditures	$11,007	*$11,725*
D26 Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	$369	*$368*
D27 All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	$0	*$0*
D28 Total e-book collection expenditures	$369	*$368*
D29 Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	$369	*$368*
D30 All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	$0	*$0*

D31 Total downloadable audio collection expenditures	$369	*$368*
D32 Total downloadable video collection expenditures. Report Advantage downloadable expenditures on this line.	$0	*$0*
D33 Total Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	$4,063	*$4,070*
D34 Total downloadable and Electronic Information collection expenditures	$4,801	*$4,806*
D35 Total collection expenditures	$15,808	*$16,531*
D36 All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	$26,270	*$31,107*
D37 Total of all operating expenditures	$167,157	*$171,780*

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2025). To assist with determining this number, we have prefilled lines E01, E05, E09, and E13 based on end of year numbers from last year as reported on lines E04, E08, E12, and E16. Note that these values are not locked, so you can change them if needed.

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2025 - June 30, 2026) whether through purchase or donation.

NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2025 - June 30, 2026) whether through weeding, loss, or other cause.

NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2026).

E01 Printed books (# of items), held at start of year	9,790	*9,466*
E02 Printed books (# of items), added during year	516	*690*
E03 Printed books (# of items), withdrawn during year	721	*361*

E04	Printed books (# of items), held at end of year	9,585	*9,795*
E05	Audio materials (# of physical items), held at start of year	710	*696*
E06	Audio materials (# of physical items), added during year	0	*13*
E07	Audio materials (# of physical items), withdrawn during year	0	*0*
E08	Audio materials (# of physical items), held at end of year	710	*709*
E09	Video materials (# of physical items), held at start of year	1,179	*1,163*
E10	Video materials (# of physical items), added during year	17	*15*
E11	Video materials (# of physical items), withdrawn during year	218	*2*
E12	Video materials (# of physical items), held at end of year	978	*1,176*
E13	Other library materials (# of physical items), held at start of year	304	*356*
E14	Other library materials (# of physical items), added during year	135	*128*
E15	Other library materials (# of physical items), withdrawn during year	126	*198*
E16	Other library materials (# of physical items), held at end of year	313	*286*
E17	Total physical items, held at start of year	11,983	*11,681*
E18	Total physical items, added during year	668	*846*
E19	Total physical items, withdrawn during year	1,065	*561*
E20	Total physical items, held at end of year	11,586	*11,966*

E-Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E21 Did the library provide access to e-books purchased solely by the library?	No	*No*
E22 Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? (Bridges participation would apply here.)	No	*No*
E23 Did the library provide access to e-books provided by the state library agency or another state agency?	Yes	*Yes*

Downloadable Serials

Downloadable serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E24 Did the library provide access to downloadable serials purchased solely by the library?	No	*No*
E25 Did the library provide access to downloadable serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? (Bridges participation would apply here.)	No	*No*
E26 Did the library provide access to downloadable serials provided by the state library agency or another state agency?	Yes	*Yes*

Downloadable Audio

Downloadable audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E27 Did the library provide access to downloadable audio purchased solely by the library?	No	*No*

E28	Did the library provide access to downloadable audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? (Bridges participation would apply here.)	No	*No*
E29	Did the library provide access to downloadable audio provided by the state library agency or another state agency?	Yes	*Yes*

Downloadable Video

Downloadable videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E30	Did the library provide access to downloadable video purchased solely by the library?	No	*No*
E31	Did the library provide access to downloadable video purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No	*No*
E32	Did the library provide access to downloadable video provided by the state library agency or another state agency?	No	*Yes*

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E33	Did the library provide access to research databases purchased solely by the library?	Yes	*Yes*
E34	Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No	*No*

E35	Did the library provide access to research databases provided by the state library agency or another state agency? (Mometrix eLibrary would apply here)	Yes	*No*

Online Learning Platforms

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E36	Did the library provide access to online learning platforms purchased solely by the library?	No	*No*
E37	Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No	*No*
E38	Did the library provide access to online learning platforms provided by the state library agency or another state agency? (Mometrix eLibrary would apply here)	Yes	*Yes*

Section F - Circulation and Use Counts

Report circulation for FY26 (July 1, 2025 to June 30, 2026). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation.

Circulation Transactions of Physical Items

F01	Adult books	4,839	*5,485*
F02	Young adult books	103	*139*
F03	Children's books	2,863	*3,051*
F04	Video recordings (physical formats)	586	*702*
F05	Audio recordings (physical formats)	161	*218*
F06	Serials (physical formats)	101	*109*

F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	51	*0*
F08	Total PHYSICAL circulation by material type	8,704	*9,704*

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

F09	Circulation of physical items to the rural population of your own county:	2,456	*2,382*
F10	Total physical circulation of all materials cataloged as "children's"	3,106	*3,264*

Use of Downloadable Material

F11	Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library.	2,703	*2,732*
F12	All other e-books - PLEASE count downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	0	*0*
F13	Total use of e-books	2,703	*2,732*
F14	Total downloadable video recordings - PLEASE count downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	0	*0*
F15	Bridges downloadable audio recordings, including use of Advantage titles. Prefilled and locked by the State Library.	2,935	*2,757*
F16	All other downloadable audio recordings - PLEASE count downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	0	*0*
F17	Total use of downloadable audio recordings	2,935	*2,757*
F18	Bridges electronic serials - including use of Advantage titles. Prefilled and locked by the State Library.	640	*639*

F19	All other electronic serials – Include RB Digital or similar	0	*0*
F20	Total use of electronic serials	640	*639*
F21	Total use of downloadable materials	6,278	*6,128*

Circulation and Use Totals

F22	Total Circulation of physical and downloadable materials (This is the same as Total circulation by material type on previous year's surveys).	14,982	*15,832*

Interlibrary Loan

The State Library will automatically fill in data from the SILO ILL service. If your library only uses SILO for ILL, you can skip F23 to F28. Examples of other ILL services are OCLC or print forms.

F23	ILL Received from other libraries using the SILO ILL service. Prefilled and locked by the State Library.	333	*451*
F24	ILL Received from other libraries using all other ILL services. Do not report SILO ILL on this line.	0	*0*
F25	Total Interlibrary Loan received from other libraries	333	*451*
F26	ILL Provided to other libraries using the SILO ILL service. Prefilled and locked by the State Library.	298	*332*
F27	ILL Provided to other libraries using all other ILL services. Do not report SILO ILL on this line.	0	*0*
F28	Total Interlibrary Loan provided to other libraries	298	*332*

Other Use Counts

F29	Current total number of registered users as of June 30, 2026	1,754	*1,669*
F30	Door count annually	8,338	*8,895*
F31	Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below.	CT - Annual Count	*CT - Annual Count*

F32 Total number of reference transactions annually	384	*694*
F33 Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below.	CT - Annual Count	*CT - Annual Count*
F34 Number of Internet computers for public use	5	*5*
F35 Number of uses of public Internet computers ANNUALLY (You may count a typical week and multiply by 52)	565	*679*
F36 Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below.	CT - Annual Count	*CT - Annual Count*
F37 Total number of wireless sessions annually	1195	*2,297*
F38 Is the number of wireless sessions based on an annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. Libraries that use WhoFi only should report as an annual count.	CT - Annual Count	*CT - Annual Count*
F39 Website visits for libraries with a PLOW website annually. Prefilled and locked by the State Library.	4,712	*4,475*
F40 Website visits for all other libraries annually. Libraries unable to collect a count of their website visits should report **N/A.** Libraries without websites should report **-3.**	0	*0*
F41 Total website visits annually	4,712	

F42	Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur. Answer **YES** or **NO**, if unknown, report **MISSING**.	No	*No*

Section G - Programs and Content Recordings

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G37 to G45
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person.

Children Ages 0-5

G01	Total number of live, in-person, onsite library programs for children ages 0-5	3	*20*

G02 Total number of people attending live, in-person, onsite library programs for children ages 0-5	29	*133*
G03 Total number of live, in-person, offsite library programs for children ages 0-5	0	*1*
G04 Total number of people attending live, in-person, offsite library programs for children ages 0-5	0	*28*
G05 Total number of library programs for children ages 0-5	3	*21*
G06 Total number of people attending library programs for children ages 0-5	29	*161*

Children Ages 6-11

G07 Total number of live, in person, onsite library programs for children ages 6-11	14	*7*
G08 Total number of people attending live, in-person, onsite library programs for children ages 6-11	234	*34*
G09 Total number of live, in-person, offsite library programs for children ages 6-11	0	*1*
G10 Total number of people attending live, in-person, offsite library programs for children ages 6-11	0	*36*
G11 Total number of library programs for children ages 6-11	14	*8*
G12 Total number of people attending library program for children ages 6-11	234	*70*

Young Adults Ages 12-18

G13 Total number of live, in person, onsite library program for young adults	1	*3*

G14 Total number of people attending live, in-person, onsite library programs for young adults	8	*7*
G15 Total number of live, in-person, offsite library programs for young adults	0	*0*
G16 Total number of people attending live, in-person, offsite library programs for young adults	0	*0*
G17 Total number of library programs for young adults	1	*3*
G18 Total number of people attending library program for young adults	8	*7*

Adults Aged 19 or Older

G19 Total number of live, in person, onsite library program for adults	57	*73*
G20 Total number of people attending live, in-person, onsite library programs for adults	268	*355*
G21 Total number of live, in-person, offsite library programs for adults	3	*1*
G22 Total number of people attending live, in-person, offsite library programs for adults	34	*7*
G23 Total number of library programs for adults	60	*74*
G24 Total number of people attending library program for adults	302	*362*

General Interest - For All Ages

G25 Total number of live, in person, onsite general interest library programs	68	*82*
G26 Total number of people attending live, in-person, onsite general interest library programs	703	*749*

G27	Total number of live, in-person, offsite general interest library programs	6	*5*
G28	Total number of people attending live, in-person, offsite general interest library programs	280	*124*
G29	Total number of live general interest library programs	74	*87*
G30	Total number of people attending live general interest library programs	983	*873*
G31	Total number of live, in-person, onsite library programs	143	*185*
G32	Total number of live, in-person, offsite library programs	9	*8*
G33	Total number of people attending live, in-person, onsite library programs	1,242	*1,278*
G34	Total number of people attending live, in-person, offsite library programs	314	*195*
G35	Total number of live library programs	152	*193*
G36	Total number of people attending live library programs	1,556	*1,473*

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G37	Total number of make and take kits provided	0	*0*
G38	Total number of coloring sheets provided	115	*120*
G39	Total number of scavenger hunt participants	90	*75*

G40 Total number of trivia contest participants	0	*0*
G41 Total use of library's maker space service	0	*0*
G42 Total use of STEAM/STEM services	0	*0*
G43 Total number of story-walk participants	90	*80*
G44 Total number of reading log participants	110	*49*

G45 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

Name of activity only, do not include a use count.	passive kids craft
Name of activity only, do not include a use count.	dramatic play area
Name of activity only, do not include a use count.	AWE Workstation

Section H - Library Buildings - Hours, Square Footage, and Meeting Spaces

Make sure to consider closures for all reasons when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks in FY25, report 32 on line H02.

H01 Total number of hours open to the public during FY26 (July 1, 2025 to June 30, 2026) at the main library only. Report actual number of hours open rather than scheduled hours open.	2,015	*1,985*
H02 Total number of weeks open to the public during FY26 (July 1, 2025 to June 30, 2026) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open.	52	*52*
H03 Square footage of main library. Prefilled and locked by the State Library.	4,200	*4,200*

Meeting Spaces

A meeting space is a room or area designated by your library for the purpose of holding meetings, whether in-person or virtual. Examples of meeting spaces include meeting rooms, study rooms/pods, alcoves, auditoriums, and conference rooms.

A reservable meeting space is a room or area designated by your library for the purpose of holding meetings that members of the public can reserve in advance or at the time of use. Examples of meeting spaces include meeting rooms, study rooms/pods, alcoves, auditoriums, and conference rooms

H04 Number of meeting spaces available to the public, at the main library only.	1	
H05 Number of reservable meeting spaces available to the public at the main library only.	1	
H06 Number of times members of the public reserved meeting spaces at the main library only.	109	

Section H Totals

H14 Total number of hours open annually at the main library and all branches. (Click the SAVE button to calculate the total.)	2,015	*1,985*
H15 Total number of weeks open annually at the main library and all branches (Click the SAVE button to calculate the total.)	52	*52*
H16 Total square footage of main and all branch libraries (Click the "SAVE" button to calculate the total.)	4,200	*4,200*
H17 Total number of meeting spaces available to the public at the main and all branch libraries (Click the SAVE button to calculate the total.)	1	
H18 Total number of reservable meeting spaces available to the public at the main and all branch libraries (Click the SAVE button to calculate the total.)	1	
H19 Total number of times members of the public reserved meeting spaces at the main and all branch libraries (Click the SAVE button to calculate the total.)	109	

Signature Page

IMPORTANT – PLEASE READ: All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This document is also included in the Print Application Form. Follow the link below to electronically sign the form. Please do not fax or mail copies of this form to us.

Signature Page