

Guttenberg Library Board Meeting  
December 22, 2025 – 5:00 PM  
Guttenberg Public Library  
Agenda

- 1) Call to order
- 2) Approve minutes November 24, 2025 meeting

PUBLIC COMMENTS: This time is set aside for comments from the public on topics of library business other than those listed on this agenda. Speakers are requested to state their name for the record and limit speaking time to three minutes.

- 3) Board training on collection development and reconsideration
- 4) Policy review
  - a. By-Laws of the Library Board of Trustees
  - b. Open Records, Public Records Request Form, Determination and Disposition of Request for Public Records
- 5) Strategic Plan update
- 6) Library Associate position changes
- 7) Temporary employee
- 8) Northeast Iowa Retired Seniors Volunteer Program (RSVP) Station
- 9) Director time off approval
- 10) Tangeman Endowment report
- 11) November Library Report for Board and City
- 12) Upcoming Library programs:
  - StoryWalk® book: upcoming “Bear Snores On” by Karma Wilson
  - Majhonn, Thursdays @ 1:00 PM: 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup>
  - Adult Game Afternoon, Fridays @ 1:00 PM: 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup>
  - Book Discussion Holiday Party: Sunday, January 11<sup>th</sup> @ 4 PM
  - Popcorn Day program: Monday, January 12<sup>th</sup> @ 10 AM
  - Super Hero STEM Activity: Monday, January 26<sup>th</sup> @ 10 AM
  - Penguin Storytime: Monday, January 26<sup>th</sup> @ 10 AM
- 13) Approve library’s expenditures
- 14) Set date for next meeting
- 15) Adjourn