

Guttenberg Library Board Meeting
February 24, 2026 – 5:00 PM
Guttenberg Public Library
Minutes

1) Call to order

The meeting of the Guttenberg Public Library Board was called to order on Tuesday February 24th, 2026, at 4:59 PM, by Library Board Member President Tom Hausler. The trustee members attending the meeting were Gail Larson, Robin Bauer, and Lisa Finch. Also present were Librarian Katey Simon and City Council representative Brian Rodenberg.

2) Approve minutes January 27, 2026 meeting

Minutes from the 1/27/26 meeting were read. Bauer made the motion to approve the minutes and Larson seconded the motion. The motion carried.

3) Policy review

a. Continuing Education

Simon reviewed proposed changes to the Continuing Education policy. Bauer made the motion to approve proposed changes to the Continuing Education policy, and Finch seconded the motion. The motion carried.

b. Credit Card

Credit Card policy was reviewed and no changes were made.

c. Genealogy

Simon reviewed proposed changes to the Genealogy policy. Bauer made the motion to approve proposed changes to the Continuing Education policy, and Larson seconded the motion. The motion carried.

d. Sex Offender

Simon reviewed proposed changes to the Sex Offender policy. Bauer made the motion to approve proposed changes to the Continuing Education policy, and Finch seconded the motion. The motion carried.

4) Strategic Plan update

Simon informed the Board this was still in the works.

5) Library Associate position update

Simon informed the Board there were five applications turned in and would be conducting interviews next week.

6) Board member expiring terms

Simon informed Board that Thompson and Bauer's terms were expiring 6/30/2026. Thompson is not renewing her term. Bauer is renewing her term.

7) Director working from home

Simon spoke with the Board regarding working from home. Board reviewed the City's Telecommuting Policy. This will be addressed at the budget meeting.

8) Director time off approval

Simon requested to use 14 hours of PTO. Larson made the motion to approve, and Bauer seconded the motion. The motion carried.

- 9) Tangeman Endowment report
The Tangeman Endowment report was reviewed. The beginning balance was \$88,188.03 and ending balance was \$91,206.51.
- 10) January Library Report for Board and City
Simon provided the January Library Report for review.
- 11) Other
Simon informed Board on proposed legislation that affects libraries. Discussion was also held on celebrating the Library's 90th anniversary in July.
- 12) Upcoming Library events:
Simon provided a list of upcoming library programs that was made available for the Board to review. She also informed the Board on a couple of programs that were not on the list.
- 13) Approve library's expenditures
The Board reviewed and approved the month's expenditures.
- 14) Set date for next meeting
The next meeting is scheduled for Monday, March 23rd, at 6:00 PM.
- 15) Adjourn
Bauer made the motion to adjourn the meeting at 6:01 PM, and Larson seconded the motion. The motion carried.