

Guttenberg Library Board Meeting
May 26, 2026 – 5:00 PM
Guttenberg Public Library
Minutes ***DRAFT***

1) Call to order

The meeting of the Guttenberg Library Board was called to order on May 26, 2026, at 5:05pm by Library Board Member President Tom Hausler. The trustee members attending were Lisa Finch, Gail Larson, Robin Bauer, Tom Hausler and Librarian Katey Simon.

2) Approve minutes from April 28, 2026 meeting

Minutes from the 4/28/26 meeting were read. Larson made the motion to approve the minutes and Bauer seconded the motion. The motion carried.

3) End of FY26 budget expenditure approval

Simon explained the 2026 spend down plan. Bauer made the motion to approve the pre-approval of the invoices expected to arrive before the end of the fiscal year (6/30/2026) up to \$12,400.00. Finch seconded the motion and the motion carried

4) Board of Trustee position and candidates

Simon stated she reached out to two people who applied last fall to serve on the Board of Trustees. One of them still expressed interest in serving on the board. Board members agreed to pass that name onto the mayor.

5) Board member for interim secretary

Lisa Finch volunteered for the position of acting secretary through the end of the 2026 fiscal year

6) Personnel Committee update

Due to changes made by the Iowa Public Information Board regarding City Council Personnel Committees, Bauer moved to demolish the library's current Personnel Board. Larson seconded the motion and the motion carried. Bauer motioned that in the event that the board needs to address personnel concerns, the president of the board can select another member to serve with him/her in that capacity. Finch seconded the motion and the motion carried.

7) Wage and vacation resolution

A 4% raise increase was approved at the April board meeting. President Hausler signed it.

8) Gutenberg Bible annual review

The conditions of the gift of the bible to the library were reviewed and it was determined that they are being met. Bauer volunteered to research proper care strategies.

9) Director time off approval

Simon's time off request for June 22-26, 2026 was approved.

10) Tangeman Endowment Report

Simon provided an update regarding the Tangeman Endowment. The beginning balance was \$84,571.32 and the current balance is \$90,127.11.

11) Library Foundation Update

The Foundation is having their book and bake sale on June 5 and 6. They are sponsoring a portion of the summer reading program and they provided \$200 for plants and supplies towards flower and vegetable plantings at the library.

12) April Library report for Board and City

Simon provided the April Library report for review

12.5) Simon informed the board that the State of Iowa enacted a 2% limit on increases to cities' general funds. At this time, it is unclear how this will affect city budgets.

13) Upcoming Library Events

Simon provided a list of upcoming programs for the Board to review.

14) Approve the Library's expenditures

The board reviewed and approved the months expenditures.

15) Set date for next meeting

The next meeting is scheduled for Tuesday, June 30, 2026 at 5:00 PM.

16) Adjourn

The meeting was adjourned at 6:22 PM.