A special meeting of the Guttenberg Library Board was called to order on Wednesday, March 25, 2020 at 3:01 pm, by President Jim Schlueter, trustees present Jan Hansel, Beth Mescher, Librarian Katie Beitzel.

The emergency meeting was held to discuss what the library board would like to do with the ongoing COVID-19 pandemic. The agenda was posted Tuesday before 3:00 PM for a twenty-four hour notice of a meeting and a Zoom link was provided for the public to hold the meeting virtually.

Old Business:

 COVID-19 plan: The city voted on Monday, March 23, 2020 to split their staff and have half working Monday, Tuesday and ½ day Wednesday. The other half would work ½ Wednesday, Thursday and Friday.

The library board discussed a variety of options for the staff. One person per day in the library. Two people following the same schedule as the staff. Or to have the staff work from home and receive their normal pay.

After a discussion a motion was made by Hansel and seconded by Mescher to have the staff work from home and receive their normal pay.

Katie will provide an update to the board every week and Jim and Katie will touch base about when to start opening things back up to the staff and patrons.

Other: No other items were discussed at the meeting.

A motion was made by Hansel and seconded by Mescher to adjourn the meeting at 3:35 PM.