**Guttenberg Library Foundation**

**Regular Meeting March 11, 2019**

**Proposed Agenda**

**Monthly Meeting**

1. Approve minutes from previous meeting
2. File treasurer’s report
3. Submit/approve bills
4. Temporary Secretary position - Katie
5. Review communications or correspondence

**Unfinished Business**

1. Review of Carol Montag program from Oct 13th
2. Review progress of 1,000 books.
   1. Currently at 22 students, 5 completed.
3. Status of 501c3 documentation of donations over $250.
   1. Letter needs to be drafted per Oct 2017 minutes.
4. Status of printing of brochures.
5. Penny at the pump update/status – May
6. Summer reading program.
   1. Scott Oberman in July. Costs?
7. Miscellaneous items
   1. Movie license renewal.
   2. Purchase of an easel to display children's artwork.
   3. Reading/mentoring program
8. Programming updates – April 11th and June 13th.
   1. Price, advertising , location

**New Business**

1. Book/Bake sale – May 3rd. Friday only(?)
   1. Review duties and start advertising.
2. Schedule next meeting – April 8th.