

The meeting of the Guttenberg Public Library Board was called to order on Monday, April 26th, 2021 at 6:57 pm by library board president Jim Schlueter. Trustee members attending the meeting were Howard Hubbell, Librarian Katie Beitzel, Virginia Saeugling from the city council – in person. Jan Hansel– on Zoom. Minutes from the March 29th, 2021 were read and approved with no corrections. Hubbell made the motion with no corrections and Hansel second the motion. The motion was carried.

Unfinished/Old Business

Phased Reopening Plan- Katie discussed the current guidelines and laws passed by the governor. Masks will no longer be required at the library. Tables and chairs will be returned to the library following the book sale. Two chairs at the ends of the tables. The library staff will monitor the furniture usage and Katie will bring it back to the board about the remaining furniture at the June meeting. The time limit on the computer will be moved from 30mins to 1 hour. One complaint about the rise of the price of the meeting room was made to Katie.

Holiday Pay- Katie will speak with Jamie and Michelle at the city to see if it can be done to allow a holiday to be entered on another day in the time card system. Katie will bring that information to the June meeting.

CD- CD was moved to Fidelity for 0.38% for one year. The interested was put into the new CD and will now be taken out for revenue for the library just as the other CDs are set up to do.

Other- None

New Business

Policy Review- Safe Child Policy Hansel made the motion and Hubbell seconded the motion with no changes needed. Motion carried.

Displays, Exhibits and Posters Hubbell made the motion and Hansel seconded the motion with no changes needed. Motion carried.

Board Training- Missing Adventure Diversity and Children's Literature. Katie showed a video about diversity in children's literature.

Diversity Audit Update- Katie gave an update of the finished audit in the juvenile fiction. The staff has moved on to working on the picture books as time allows them.

Wage Resolution-Hubbell made the motion and Hansel made the second. The motion carried to approve the wages for the library staff for FY 2021-2022

ARPA Grant Opportunity- Katie presented the board a list of items that can be asked for from the ARPA grant from the State Library of Iowa. Items discussed tonight included Storywalk items, computers, a copier/printer/fax machine and a smartboard for future programing. Katie will discuss it with the staff and get their input on what they think the library needs at this time.

Other- None

Foundation Report- The Foundation is preparing for the book sale. Unsorted books will be delivered by Jim on Tuesday, May 25 and the other books will come on June 1. Sale is June 4, 2021.

Approve Bills- Jim and Howard all initial and approved the bills. Jan will stop in Tuesday to sign as well.

Set date for next meeting- Monday, June 28, 2021 at 7:00 PM.

Adjourn- Hubbell made the motion to adjourn the meeting at 8:05 PM and Hansel second the motion. Motion carried.

Respectfully submitted by: Katie Beitzel 5/25/2021