

The meeting of the Guttenberg Public Library Board was called to order on Monday, July 19, 2021, at 6:50 pm by library board president Jim Schlueter. Trustee members attending the meeting were Howard Hubbell, Jan Hansel, Beth Mescher, Dana Mast, Librarian Katie Beitzel, and Virginia Saeugling from the city council. Minutes from the June 28, 2021 were read and approved with one correction. Hubbell made the motion with one correction and Mast second the motion. The motion was carried.

### **Unfinished/Old Business**

**Library Director Position** – Jim and Jan interviewed the New York person (Tyler Smith). Everyone said he has great qualification and is well overqualified for the position. Some were a little concerned with the wage he was requesting. Much higher than Guttenberg was offering.

Jim, Howard, Jan, and Katie interviewed Katie Simon, and all were incredibly pleased with her interview. Katie does not have all the qualifications or certifications for the position but is willing to get all she needs to do in a timely manner. Mast made the motion to hire Katie Simon for the Guttenberg Library Director position and Hansel second the motion. The motion was carried. Board of trustee called Katie Simon during the minute and put her on speaker phone and Jim let Katie know she was hired for the position if she still wanted it. Katie accepted the position and was pleased. Hired date is 7/19/2021 for Katie Simon as new Guttenberg Library Director.

**Guttenberg Public Library Agreement** – Jim going over the agreement with the board and making changes to it as it needs. Then Jim will take over to city hall in the morning and someone in the office will make the changes that need to be made on it before Katie Beitzel meets with Katie Simon this week. Katie Beitzel will train Katie Simon in the next week few weeks as much as she can.

Jim asked Katie Beitzel if she would notify all the other applicants if that the position has been filled for now.

**Holiday Pay** – Katie Beitzel asked if Good Friday, Christmas Eve and New Year's Eve how they were paid. Staff were wondering too. ½ day pay for Good Friday, ½ day pay for Christmas Eve and Christmas Day, ½ day pay for New Year's Eve and New Years Day.

**ARPA Grant Opportunity** – Excepted for \$4000. Paperwork done by July 1<sup>st</sup>, 2021, and money will be issued when in 3 weeks and needs to be spend by January 2022.

### **New Business**

**Wireless Internet Access Policy** – Everyone read over the policy and Hubbell made the motion to approve the policy with no corrections or changes and Mescher second the motion. The motion was carried.

**Foundation Report**- Jim stated there was a great turn out for the magic show last week. He was sad to hear no one from the foundation showed up. But it all went well he said.

**Approve Bills**- Jim, Howard, Beth, Jan, and Dana all initialed and approved the bills.

**Set Date for Next Meeting**- Tuesday, August 24, 2021, at 7:00 pm.

**Adjourn**- Mast made the motion to adjourn the meeting at 7:30 pm. Mescher second the motion. The motion was approved.